

# UNC-Chapel Hill

## Summer Youth Camps/Programs

### Re-Opening Plan Template



Starr B. Sanders

Coordinator Protection of Minors on Campus

[protectionofminors@unc.edu](mailto:protectionofminors@unc.edu)

919-843-8995

<https://protectionofminors.unc.edu/>

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## Disclaimer

This plan reflects the best available information at the time of preparation. It is possible that the strategies outlined in this plan may change as information regarding COVID-19 evolves. As such, information in this plan should not be considered rigid, nor is it intended to supplant professional, informed judgement, based on current conditions.

## Communication Plan

Camp administration will be in regular contact with campers, parents/legal guardians, staff, and vendors. Procedures are in place in the event some of the information contains confidential health/medical records. In addition, the administration will seek guidance from and work with UNC-CH, Orange County Health Department, American Camp Association (ACA) and the Center for Disease Control (CDC) to develop standard communication.

### Program Communication Plan

Please include your communication plan here. For guidance consult the ACA Field Guide for Camps: <https://www.acacamps.org/resource-library/coronavirus/camp-business/camp-operations-guide-summer-2020>

## Screening

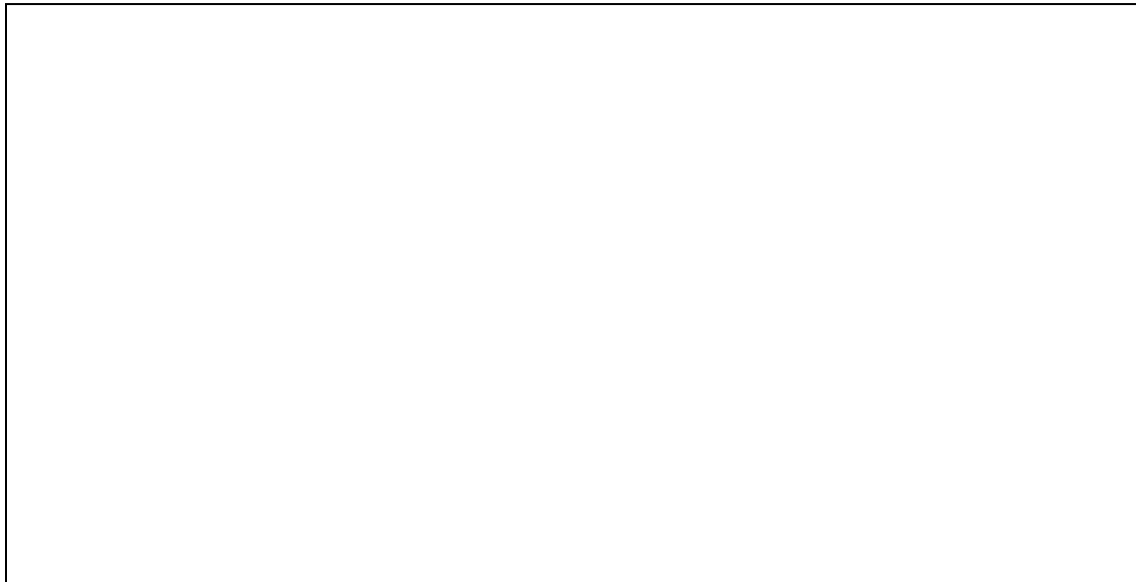
Prescreening testing is considered testing prior to travel to camp. PCR prescreening testing will be conducted for all staff and participants 72 hours prior to the start of the camp or in-person program. Vaccination does not exempt anyone from prescreening testing.

A test will not be required if the staff or participant can prove they tested positive within the previous 90 days.

Health Screening will include whether a staff or participant tested positive with 14 days prior to the start of the program, even if they have been vaccinated. If so, they will not be permitted to work or participate in the program.

PCR results are considered medical health information. Documents will be collected and stored using American Camp Association standards.

Please insert your prescreening testing plan here.



### Pre-Screening

Pre-Screening of staff and participants (self-monitoring for 14 days):

- a. Take and record their own temperatures for 14 days prior to camp.
- b. Self-screening for COVID-19 symptoms: fever of 100.4 F or greater, cough, shortness of breath, diarrhea, fatigue, headache, muscle aches, nausea, loss of taste or smell, sore throat, etc., within the past 2 weeks.

- c. Determine if, within the past two weeks, the individual has traveled nationally or internationally.
- d. Determine if the individual has been in close contact with a person who has been diagnosed with, tested for, or quarantined as a result of COVID-19.

If staff or participants are flagged during the pre-screening process, the program will follow our communicable disease plan (CDP) or applicable childcare standards set by the American Academy of Pediatrics, or Association of Camp Nursing (ACN) to make a decision about admittance.

Please insert your pre-screening plan here. You can consult the ACN Pre-Screening Tool here: <https://campnurse.org/>

### Initial Health Screening

Initial Health Screening will be like those considered during the pre-screening process. The ACN's Health Screening form will be incorporated in the process. As more medical information evolves, the content of the screening form will be updated with additional information and questions. The results of the initial health screening will determine if an individual is permitted to enter or if they require additional screening and evaluation.

Please insert your Initial Health Screen Form here. You can use an example form for opening day provided by the ACN: <https://campnurse.org/wp-content/uploads/2020/03/Health-Screening-Form-2020.pdf>



### Ongoing Screening Process

Ongoing Screening Process will be performed every day when staff reports and when parents drop off the participants.

A questionnaire to indicate if the staff/participant has COVID-19 symptoms based on CDC guidelines: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

A temperature check using an appropriate thermometer. The thermometer will be cleaned with alcohol between each participant or staff member.

NOTE: Currently, COVID-19 specific testing is not a part of the screening process. In the event, testing is recommended, reliable, and available it will be included in the process.

If camper or staff is suspected to have COVID-19 based on this assessment, a face mask or cloth face covering will be provided for the individual. Symptomatic individuals will be isolated by separating at least 6 feet. The area for individuals with symptoms will be at least 6 feet away from other areas of the health center or in a separate room. Staff will wear a face mask, a face shield or other eye protection, disposable gloves, and a disposable gown while monitoring symptomatic minors who have a suspected case of COVID-19 until a parent/guardian can pick up the child for care. If the child is in distress, contact 911.

Notify camp management, parents/guardians, and appropriate healthcare providers in accordance with guidance from your local health officials, following the program's CDP.

Follow the CDP for next steps on management of the individual. (For example, refer to the Response Planning and Response Initiation sections of the ACN CDP for case management of suspect or probable case(s). <https://www.campnurse.org/wp-content/uploads/2019/05/Communicable-Disease-Management-Strategies-for-the-Camp-Setting-2019.pdf> )

Please insert any additional On-going screening procedures here.

### Response and Management of Case(s) or Probable Case(s)

If a staff member or camper is identified as having a potential or confirmed case of COVID-19, the individual will be isolated in a location previously identified as part of the camp's communicable disease plan (CDP). Protocols outlined in the CDP and the following will be considered:

If a camper or staff member warrants further clinical evaluation, arrangements will be made to do so in compliance with UNC-CH protocols.



If camper or staff member does not require immediate clinical evaluation, and if CDP calls for the individual to return home, isolate the individual until appropriate return to home transportation can be arranged.

Clean the person's areas of contact according to CDP and procedures outlined in ACA Field Guide.

Contact tracing will be carried out by trained staff in conjunction with UNC-CH, public health staff, community health workers, trained volunteers, and the local health department.

## Preventing the Spread of COVID-19

Printed material from CDC tailored to children and teens (<https://www.cdc.gov/handwashing/posters.html>) will be posted in or near restrooms to remind individuals when and how to wash hands.

The CDC video (<https://www.youtube.com/watch?v=d914EnpU4Fo>) on proper handwashing will be distributed and incorporated into the program.

Printed material from the CDC will be posted in critical areas where physical distancing should be encouraged (<https://www.healthvermont.gov/sites/default/files/documents/pdf/COVID-social-distancing-poster-ltr.pdf>).

### Washing Hands

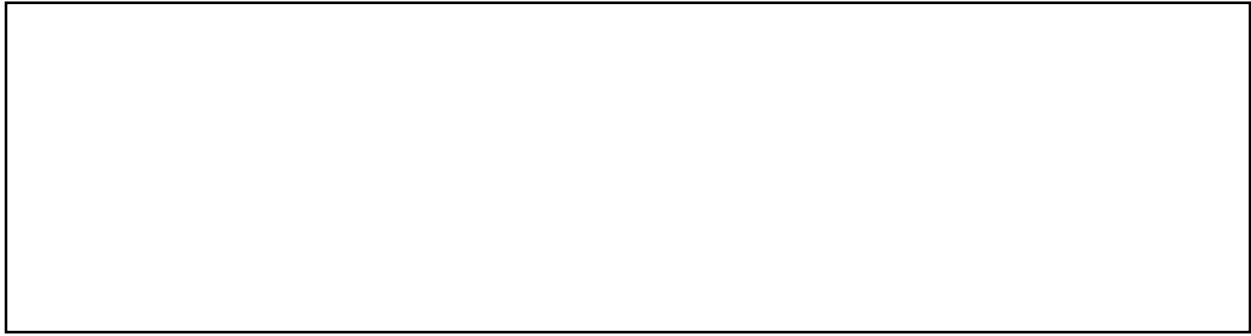
When to wash or disinfect hands for participants and staff will be implemented as follows:

- Before eating food (e.g., when entering the dining area).
- Upon entering any enclosed space.
- After being in contact with someone who may have been sick.
- After touching frequently touched surface (railings, doorknobs, counters, etc.).
- After using the restroom.
- After using common items, such as sports equipment, computer keyboards and mice, craft supplies, etc.
- After coughing, sneezing, or blowing your nose.

Hand sanitizers will be made available and will contain greater than 60% ethanol or greater than 70% isopropanol. Hand sanitizers will not be a substitute for handwashing for kitchen and dining staff.

Physical distancing according to CDC guidelines for youth programs will be implemented: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

Please include additional prevention procedures your program will implement.



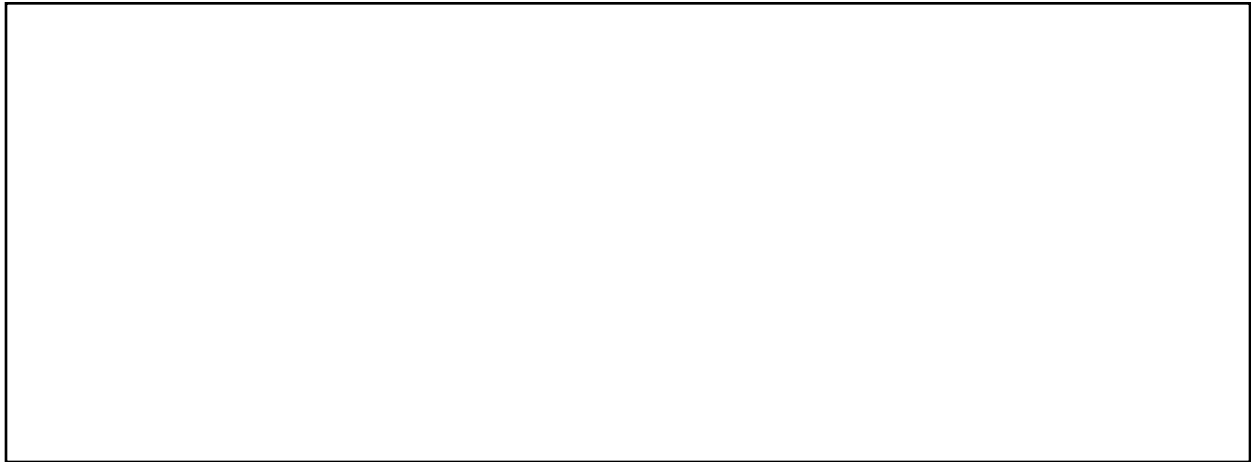
## Cleaning and Disinfection

Cleaning methods will follow CDC and UNC-CH guidelines and protocols:

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html>

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

Please insert your cleaning and disinfecting procedures here.



## Drop Off, Intake and Pick Up Procedures

### Drop Off

A drop off schedule in which groups of campers are to be dropped off at camp during staggered timeframes will be implemented.

- The specific length and number of timeframes and numbers of drop offs per timeframe will vary based on the number of campers and configuration of the drop

off area, etc.; aimed to reduce density and physical interaction of individuals at any given time in the drop off area.

- Communications will be sent to parents/guardians that assign each their child's drop off time window. The purpose of the window will be explained as well as consequences for not complying.
- The time parents/guardians take saying goodbye will be limited to allow for the continual flow of traffic by having them say goodbye close to or inside their vehicles.
- Physical distance will be maintained with other parents/guardians and participants and parents will wear a cloth face mask when exiting the vehicle.
- It will be communicated to parents/guardians the one parent-one child drop off policy, including encouraging individuals who are at high risk for severe illness to avoid dropping off and picking up their children.
- Posters and signage from CDC and other approved health agencies will be posted at the drop off location. These will include COVID-19 information and symptoms, handwashing, cough etiquette, spread prevention and physical distancing.

### Intake

- Participants and staff will wash hands with soap and water for 20 seconds or use alcohol-based hand sanitizer containing at least 60% alcohol upon entry to the drop off area.
- If campers are being dropped off at central meeting locations and transported to camp, initial health screening of campers will be performed at the drop off location before they board buses or vans. Otherwise, the initial health screening will be performed upon arrival to camp.
- Participants will be greeted by staff who will perform initial health screenings outside as they arrive.
- Upon arrival to program site, disinfecting wipes will be distributed to participants and if age appropriate directed to disinfect their personal items or provide trained staff to do so.

### Pick Up

- Procedures will be the same as drop off.
- Only authorized adults will be allowed to pick up children. Protection of Minors on Campus Policy on pick up will be implemented.
- Parents/guardians must make arrangements with program staff prior to an early pick up.

Please include your additional Drop off/pick up protocols.

## Activities

- Parents, guardians, and non-essential visitors will be restricted from entering camp. One parent-one child protocols will be used for drop-off/pick-up and screening.
- The program will be organized into the smallest practical group sizes and to the extent possible keep groups consistent throughout the camp program. Group sizes will comply with state and/or local requirements for proper staff to camper ratios and minimum staffing requirements.
- The program will organize participants and counselors into “households” that do most group activities together or within subgroups.

- Dining/snack times will be staggered depending on the location and size of the dining facility and its ability to allow social distancing between “households.” Dining will be outside in “households” if possible and weather permits.
- Hold activities outdoors when possible.
- Campers and staff will wear cloth face coverings during indoor activities when maintaining physical distancing is not feasible due severe weather and area limitations.
- For all activities, groups will remain small and maintain safe ratios outlined by ACA and the UNC-CH Protection of Minors on Campus Policy.
- Ensure campers and staff practice proper hand hygiene.
- All shared items and equipment (e.g., bows and arrows, tennis rackets, oars, art supplies, etc.) will be properly cleaned and disinfected between use per UNC-CH and CDC guidelines.
  - Shared equipment will be limited to items that can be effectively cleaned (e.g., sports equipment with hard, non-porous handles are preferred to those with soft, porous handles). If feasible the amount of shared supplies and equipment for activity will be limited by providing each participant their own (e.g., life jackets, art supplies) for the duration of the program.
- Scheduling of activities will allow for cleaning and disinfecting.
- The use of personal refillable water bottles will be encouraged. Otherwise, participants will use disposable cups. Spigots will be disinfected between uses.
- Efforts to maintain physical distancing will not impact existing camp safety protocols (e.g., first aid, cardiopulmonary resuscitation [CPR], one-on-one interaction between staff and campers, swimming “buddy systems,” etc.).
- A roster will be prepared of qualified individuals who can fill in if staff members are sick or must return home for personal reasons.
- If emergency care is needed and physical distancing cannot be maintained, then normal program procedures will be followed and will consider guidance for first responders and victims from CDC, National Safety Council, and American Red Cross.
  - If first aid and/or CPR is required during an activity, normal program protocol will be followed that considers current guidance from the following sources as well as state and local authorities including the fire and/or emergency services departments.

–CDC, Recommendations for EMS Clinicians and Medical First Responders  
<https://www.cdc.gov/coronavirus/2019-ncov/hcp/guidance-for-ems.html>

–American Red Cross, Coronavirus (COVID-19): Prevention & Safety Information for Students  
<https://www.cdc.gov/coronavirus/2019-ncov/hcp/guidance-for-ems.html>

–American Heart Association, Coronavirus (COVID-19) Resources for CPR Training & Resuscitation and Interim Guidance for Healthcare Providers during COVID-19 Outbreak  
<https://cpr.heart.org/en/resources/coronavirus-covid19-resources-for-cpr-training>

Under circumstances where indoor activities must take place:

- There will be enough space to accommodate staff and campers while practicing safe physical distancing.
- Staff members and campers will wear cloth face coverings.
- There is proper ventilation within the space by maximizing fresh air intake or natural ventilation via screened windows and doors.

Please include your protocols for activities. You can use the ACA Field Guide as a reference:

<https://acacamps.app.box.com/s/7gkh9buu3ntssx2v38gajg4z94631lag>

## Personal Protective Equipment (PPE) for Staff

Necessary PPE will be kept near workstations in the camp where they will be used.

- Respirators (e.g., N95 Respirators) require annual medical clearance, training, and fit testing per the U.S. Occupational Safety and Health Administration (OSHA), therefore they will not be used unless standards are met.
- Face masks will be readily provided by the camp and worn by counselors and staff whenever interacting with others inside and outside their groups at a distance closer than six feet.
- Larger inventory of PPE will be in a locked area that is dry and free from environmental temperature extremes. Access for distribution will be limited to a number of specified, responsible individuals that understand the appropriate use of N95 respirators if we meet the standards for use.
- All staff (counselors, health staff, kitchen/dining staff, etc.) will be trained to correctly don, doff, maintain, and dispose of PPE and face masks relevant to their respective level of protection.
- Staff will be trained on hand hygiene after removing gloves and instructed on handwashing.
- Staff will be provided training on the different types of PPE that are needed for specific tasks and the reasons they are necessary; this will lead to more effective use and conservation of PPE.
- N95 Respirators and eye protection or face shields will be worn when staff anticipate contact with or close proximity to confirmed or suspected COVID-19 cases or when cleaning and disinfecting areas known or suspected to have been in contact with confirmed or suspected COVID-19 cases.
- Face masks, while not technically PPE, will be worn by:
  - Staff whenever interacting with others closer than six feet for extended periods, i.e., greater than 15 minutes, as well as other times to the extent possible.
  - Kitchen staff will always wear face masks.
  - Custodial staff will always wear face masks when cleaning and disinfecting.
- Staff will wear cloth masks when interacting with outside vendors or outside community members.
- Disposable gloves will be worn by:
  - Staff when anticipating contact with confirmed or suspected COVID-19 cases or when handling belongings known to have been in contact with confirmed or suspected cases.
  - Staff will wear gloves when handling any incoming belongings or equipment prior to disinfection.

- Kitchen staff will follow existing best practices for food preparation and storage. Coronavirus is not foodborne, but food service workers who are infected can transmit the virus to coworkers or diners.
- Custodial staff will always wear disposable gloves when cleaning and disinfecting.

Please include your program's PPE protocols here.

## Additional Program Protocols